

# 2019 Journals Ordering Information

Effective from 1 September 2018 through 31 August 2019

## Ordering Instructions

For all subscription orders where the customer's end user address is in the USA, Canada, Central and South America including the Caribbean, please send orders to:

SAGE Publications Inc	Phone +1 805 499 9774
2455 Teller Road	Fax +1 805 499 0871
Thousand Oaks, CA 91320, USA	Email <a href="mailto:journals@sagepub.com">journals@sagepub.com</a>
	Website <a href="http://www.sagepub.com">www.sagepub.com</a>

All payments to be made in USD (\$)

For all subscription orders where the customer's end user address is in the UK, Europe, Middle East, Africa and Australasia, please send orders to:

SAGE Publications Ltd	Phone +44 (0)20 7324 8701
1 Oliver's Yard	Fax +44 (0)20 7324 8733
55 City Road	Email <a href="mailto:subscriptions@sagepub.co.uk">subscriptions@sagepub.co.uk</a>
London, EC1Y 1SP, UK	Website <a href="http://www.sagepub.co.uk">www.sagepub.co.uk</a>

All payments to be made in GBP (£)

For all subscription orders where the customer's end user address is in Asia (excluding India, Pakistan, Bangladesh, Bhutan, The Maldives, Nepal or Sri Lanka), please send orders to:

SAGE Publications Ltd	Phone +44 (0)20 7324 8500
1 Oliver's Yard	Fax +44 (0)20 7324 8733
55 City Road	Email <a href="mailto:asiasubscriptions@sagepub.co.uk">asiasubscriptions@sagepub.co.uk</a>
London, EC1Y 1SP, UK	Website <a href="http://www.sagepub.co.uk">www.sagepub.co.uk</a>

All payments to be made in USD (\$)

For all subscription orders where the customer's end user address is in India, Pakistan, Bangladesh, Bhutan, The Maldives, Nepal and Sri Lanka, please send orders to:

SAGE Publications India Pvt Ltd	Phone + 91 11 4053 9222
B 1/I 1 Mohan Cooperative Industrial Area	Fax +91 11 4053 9234
Mathura Road, New Delhi 110 044, India	Email <a href="mailto:journalsubs@sagepub.in">journalsubs@sagepub.in</a>
	Website <a href="http://www.sagepub.in">www.sagepub.in</a>

Please contact SAGE India (at the above address) for subscription prices.

All payments to be made in INR (Rs)

## Ordering Information

SAGE's 2019 Subscription Agents Price List includes GBP and USD prices for all journals published by SAGE (including Corwin Press).

SAGE offers institutional subscribers five subscription options, outlined below.

## Subscription Options

- **Combined (Print + Electronic)** – a Combined institutional subscription includes electronic access (which provides site-wide access to all content in the volume) and a print copy of each issue included in the volume for that title. This option includes temporary electronic access back to 1999 and is the list price for the journal. See Backfile Access below for full details.
- **Combined (Print +Electronic) Plus Backfile** – a Combined Plus Backfile institutional subscription includes electronic access (which provides site-wide access to all content in the volume) and a print copy of each issue included in the volume for that title. Temporary electronic access is provided to the journal backfile back to Volume One. See Backfile Access below.
- **E-Access** – an E-Access institutional subscription (which provides site-wide access to all content in the volume) is offered at a 10% discount off the Combined institutional subscription rate and does not include copies of the print version of the journal. Temporary electronic access is provided to journal backfile back to 1999. See Backfile Access below.
- **E-Access Plus Backfile** – an E-Access Plus Backfile institutional subscription (which provides site-wide access to all content in the volume) is offered at a small increase to the E-Access institutional subscription rate and does not include copies of the print version of the journal. Temporary electronic access is provided to journal backfile back to Volume One. See Backfile Access below.
- **Print Only** – the Print Only institutional subscription is offered at 2% off the Combined institutional subscription rate. Institutions subscribing at the Print-Only rate will receive complimentary temporary online access to the issues within their current order and for the previous 12 months.

E.g. For orders placed for the 2018 issues, access will be available to content in 2017 and 2018. When renewed for 2019, access will be available to 2018 and 2019 but no longer to 2017. Please note there is no charge for this temporary e-access and as a result there is no change in how VAT is calculated for print only customers.

## Backfile Purchase

Deep Backfile for SAGE journals is available for purchase title-by-title. An annual hosting fee of \$25 or £15 per journal will be charged up to a maximum of \$500 or £320 (per institution per year).

The complete backfile of SAGE journals is also available for lease or purchase. Please email [backfilesales@sagepub.com](mailto:backfilesales@sagepub.com) for a quotation.

## Backfile Access

Customers maintain perpetual access to all purchased content. SAGE began offering online subscriptions in 1999. Therefore, customers who have purchased volumes (which included an online component) in 1999 through 2018 retain perpetual online access to those volumes. SAGE retains the right to provide customers with the purchased online content in a digital medium for local hosting in the future.

Combined and E-access subscriptions include temporary access to the journals backfile from the 1999 issues onwards (where available). A paid subscription order for 2019 provides perpetual access to the purchased content (the volume published in 2019) and temporary access to the back volumes published in 1999 – 2019 (where available). The temporary access to the 1999 – 2019 volumes will continue as long as the customer maintains a current paid Combined or E-access subscription.

Print Only subscriptions now include complimentary temporary E-access to issues within the current order and the previous 12 months. For example, for orders placed for 2018 issues, access will be available to content in 2018 and 2019. When renewed for 2019, access will be available to 2019 and 2020 but no longer to 2018. Access is available as long as the customer maintains a current paid Print Only subscription.

We have digitized back issues and are pleased to be able to offer access to the deep backfile of our journals (where available) back to Volume One. Customers can lease individual backfiles by subscribing at the Combined Plus Backfile or E-Access Plus Backfile subscription rate. This rate includes an additional fee to lease the backfile back to Volume One. Alternatively, customers are able to purchase the individual backfile in return for a one-off price and a small annual hosting fee, to cover costs associated with hosting the content at *SAGE Journals*.

Customers wishing to lease or purchase the entire SAGE backfile should email [backfilesales@sagepub.com](mailto:backfilesales@sagepub.com) for a quotation.

## Multisite Ordering Instructions

Institutions wishing to provide access to their subscriptions to additional locations other than their main site\* will need a multisite subscription and licence. Multisite subscription prices are calculated according to the total number of sites in addition to the main site.

*\*A site is defined as a single geographic location such as a campus or a corporate office.*

## Entering Your Order

When placing your order you must supply the product code combined with the two-digit price category code:

### Example:

SAGE ID Code	Title	Product	Product Description	Price Category	USD Price	GBP Price
J569	Angiology	J569-CMB	Print + Online	01	\$1855.61	£ 1092.22

This means the code submitted for a combined subscription to Angiology is **J569-CMB01**.

All agents' prices include a 3% discount on the list price. No promotional discounts apply.

The SAGE office to which you send orders and queries (and the currency in which you pay) is determined exclusively by your customer's end-user address (see page 2). SAGE India produces a separate price list for subscribers in its territory (India, Pakistan, Bangladesh, Bhutan, The Maldives, Nepal and Sri Lanka).

These rates apply to all subscriptions placed on or after 1 September 2018, regardless of volume and issue. Prices are subject to change without notice. 2020 prices will take effect on 1 September 2019.

## Account Activation for Online Access

Online account activation is only required once for each SAGE account number by first time users setting up their account. Renewal orders or new subscriptions on activated accounts DO NOT require additional set up or activation. Please use the following instructions based on the type of user you are:

### Returning Users

Please login at <https://journals.sagepub.com/login> with your e-mail address to perform all of the available functions. If you have forgotten your password, please reset it at <http://journals.sagepub.com/action/requestResetPassword> and follow the instructions.

### New Users

On your first visit, please go to <http://journals.sagepub.com/action/requestResetPassword> to set a password for yourself. Here you will also enter the email associated with your new account (which was provided to SAGE when your order was placed).

Once signed in, you can manage your account by clicking your name and then Account Details in the top right corner or by selecting My Account from the My Tools menu at top of the page. If you need assistance with any of the above steps, please contact our Global Online Technical Support Team at [onlinesupport@sagepub.co.uk](mailto:onlinesupport@sagepub.co.uk).

Customers are able to view their IP ranges in their Administrator Account. If any changes to these are required, they should contact the dedicated SAGE IP updates team at [IPupdates@sagepub.com](mailto:IPupdates@sagepub.com). If a customer requires access via public username and password, they should get in touch with our Online Technical Support team at [onlinesupport@sagepub.co.uk](mailto:onlinesupport@sagepub.co.uk).

In addition to the SAGE Journals platform, SAGE journals are also available through the following online access intermediaries: EBSCOhost Electronic Journals Service and OCLC FirstSearch Electronic Collections Online. SAGE makes no additional charge (beyond the subscription costs) for access via intermediaries; however, the intermediaries may charge for the use of their service. SAGE Journals supports both Athens and Shibboleth federated access authentication.

For any queries regarding online access, please contact [onlinesupport@sagepub.co.uk](mailto:onlinesupport@sagepub.co.uk) (Europe, Middle East, Asia-Pacific, and Africa) or [onlinesupportus@sagepub.com](mailto:onlinesupportus@sagepub.com) (Americas).

Terms and conditions of our site license and further details may be found on our website at <https://us.sagepub.com/en-us/nam/page/subscription-agents>.

## **New Journals & Frequency Changes**

Listed within the price list document are the journals new to SAGE, the journals changing frequency or converting to OA and the journals leaving SAGE or ceasing publication. This list is also kept up to date online at <https://us.sagepub.com/en-us/nam/new-journals-and-changes>

## **Standard Discount**

SAGE's standard discount offered to agents will remain at 3%.

## **Deep Discount (DDP) Rates**

Customers are eligible to receive a print subscription at the DDP rate if they have a current subscription to a SAGE online-only package containing the relevant journal. DDP rates are shown in the Price List. This rate is a 75% discount off the combined rate which is the list price for the journal.

## **Discounted Rates**

SAGE offers reduced rates to specific categories of institutions and countries. Details of these and the discount given are detailed in Special Rate columns and the Notes column in the Price List. To ensure your order is processed at the discounted rate, please ensure the correct price category is submitted.

## **Discounted Rates for Hybrid Journals**

Although the current level of Gold Hybrid Open Access articles within SAGE journals is very low, we share the concerns of customers paying twice for Open Access content

via article charges and subscription costs: so called double dipping. As a result SAGE discounts the subscription price of all hybrid journals where more than 5% of content is published Gold OA.

In 2018 9 journals benefitted from a reduction in subscription prices. In 2019 a further 6 journals will see reductions in the price increase the journal would have received. All price reductions are clearly labelled on the price list.

See <https://us.sagepub.com/en-us/nam/subscription-pricing-for-hybrid-journals> for further information.

## VAT

Please note the following changes to how we are charging customers for VAT on electronic journals subscriptions.

- From September 2015 we will be charging VAT on 46% of the Combined or Combined Plus Subscription price.
- Since January 2015 the rate of VAT charged on digital services to consumers (i.e. non-VAT registered customers) in EU countries has been at their applicable local rate, not the UK VAT rate. There is no change for Institutions in the EU (outside the UK); if these customers provide us with their valid local VAT registration number no VAT will be charged.

### E Access and E Access Plus Backfile

If you are in the UK, you will be charged VAT (20%) on your subscription.

### Combined Access and Combined Access Plus Backfile

If you are in the UK, you will be charged VAT (20%) on 46% of the Combined or Combined plus subscription before agent's discount.

### Print Only

No VAT will be charged

You will be required to apply the correct VAT treatment on the supply to the final customer, which depends on your local VAT rules and the location and VAT registration status of the customer.

## SUT

All prices are subject to appropriate Sales and Use Taxes based upon the location of customers.

## Back Volumes

Back issues in print for the last two years only (2016 and 2017) are available at the single-issue price from the relevant SAGE office. Back volumes are charged at current (2018) subscription rates.

Earlier back issues of many SAGE titles are now available from Periodical Services Company.

Contact Periodical Services Company for more details:

Periodical Services Company, 351 Fairview Ave, Suite 300, Hudson, NY 12534, USA  
Tel: +1 518 822 9300 Fax: +1 518 822 9305 Email: [psc@periodicals.com](mailto:psc@periodicals.com)  
Website: [www.periodicals.com](http://www.periodicals.com)

## Multiple Year Subscriptions

Multi-year subscriptions are available at the current one-year rate multiplied by the number of volumes purchased. Where the frequency increases in 2018 or beyond, the multi-year rate will be calculated pro rata.

## Sample Copies

For most of our journals, a sample issue may be viewed free of charge at *SAGE Journals* (<http://online.sagepub.com>). Simply navigate to the journal page of interest and click the Sample Issue link.

## Consolidation Orders

We accept consolidated orders, as long as the name and address of the customer (complete end-user address) is provided at the time the order is placed.

## Delivery Method

All subscription prices include air-speeded delivery.

## Claims

Missing issues will only be resent if a claim is received by us within six months of the date of publication.

## Cancellations/ Changes to Subscription Options

Cancellations and changes to subscription options are only accepted prior to the fulfilment of the first issue in the subscription. Cancellations for part volumes/years cannot be accepted.

## Consortia

For Sales team contacts and for full details of SAGE's offerings for library consortia, please visit <https://us.sagepub.com/en-us/nam/consortia-subscriptions>

**If you have questions regarding SAGE's ordering instructions or policies please contact the relevant SAGE Customer Services Department or visit our website.**