



Credit Application

Business Information

Legal Business Name

DBA/Trade Name

Website URL

Billing Address

Shipping Address (if different than billing)

City

City

State

State

Zip

Zip

A/P Contact

General Contact (Buyer)

Email Address

Email Address

Phone

Phone



Additional Business Information

Type of Entity Corporation Proprietorship Partnership LLC

Year Founded _____ *State of Incorporation _____ *Year of Incorporation _____

Are you owned by another entity? Yes No

If "Yes", what is the entity's name? _____

Have you or your parent company ever applied for credit with SAGE Publications, Inc.? Yes No

Credit Line Desired _____

What is your Federal Tax ID? _____

Are you exempt from sales tax? Yes No

If "Yes", what is your resale#? _____

(*Please provide your resale certificate when submitting this application)

Do you use purchase orders? Yes No

If "Yes", are they formal (i.e. printed form) or informal (i.e. letterhead)? Formal Informal

Do you order via EDI (EasyLink® or PubNet®)? Yes No

If "Yes", what is your SAN#? _____

SAGE SAN #: 204-7217
(for SAGE & Corwin)





Credit References

To help ensure your application is processed as quickly as possible, please do both of the following:

- 1) Please provide full contact information (first & last name, email, phone) for all of your Trade and Bank references.
- 2) Please reach out to these contacts, to let them know that SAGE will be contacting them for credit reference purposes.

Trade Ref. #1 Company name:	Account #	Address	
_____	_____	_____	
Contact Name	Contact Phone #	Contact Fax #	Contact Email Address
_____	_____	_____	_____
<hr/>			
Trade Ref. #2 Company name:	Account #	Address	
_____	_____	_____	
Contact Name	Contact Phone #	Contact Fax #	Contact Email Address
_____	_____	_____	_____
<hr/>			
Trade Ref. #3 Company name:	Account #	Address	
_____	_____	_____	
Contact Name	Contact Phone #	Contact Fax #	Contact Email Address
_____	_____	_____	_____
<hr/>			
Bank Name	Account #	Address	
_____	_____	_____	
Contact Name	Contact Phone #	Contact Fax #	Contact Email Address
_____	_____	_____	_____





Terms and Conditions

Applicant understands that SAGE Publications, Inc. including its affiliate Corwin Press, Inc. and its imprint CQ Press (collectively, "SAGE") may, without prior notice, cease to process orders or extend any amount of credit if the Applicant's account becomes past due. Applicant further understands that SAGE is relying on the information provided on and with this Credit Application in deciding to provide an extension of credit. Applicant represents, warrants, and affirms that the statements made in this Credit Application are true and correct and that SAGE may rely on it as being true and correct until otherwise notified by Applicant in writing. If the information contained herein is not true in any material respect, or if Applicant files for bankruptcy or any other type of stay of creditors, or if Applicant is declared insolvent, or if the Applicant's business or any interest therein is sold, or if any adverse change occurs in Applicant's financial condition in any manner whatsoever, at the election of SAGE, any or all of the Applicant's indebtedness and obligations to SAGE, shall become immediately due and payable without demand or notice. In the event that an outstanding indebtedness is not paid on a timely basis, SAGE may elect to place the account for collection.

Notwithstanding anything herein to the contrary, Applicant understands and agrees that SAGE may, at its sole discretion, without prior notice to Applicant and at any time whatsoever (i) modify the credit terms (including, without limitation, those relating to the amount of credit extended and/or the terms of payment) or (ii) terminate Applicant's credit account.

By signing below, Applicant has read and understands and agrees to the above Terms and Conditions, and hereby authorizes the release of information relating to Applicant's credit history to SAGE for the purpose of establishing credit.

Applicant Business Name: _____

Name of Authorized Signer: Title:

Signature: Date:

1. Click in **Signature Area**.
 2. In the **Sign As** field, choose your existing Digital Signature. Otherwise, choose **Add ID**
 3. Choose **A new digital ID I want to create now >>** click **Next**
 4. Choose **New PKCS#12 digital ID file >>** click **Next**
 5. Fill out: - **Name** - **Organizational Unit**
 - **Organization Name** - **Email Address >>** click **Next**
 6. File path for Digital Signature is now displayed.
(You can leave the location as is or change it)
- Enter a **password** for the Digital Signature and **confirm** it >> click **Finish**





Payment Methods ACH/Wire Transfer

Bank Name Chase Bank
Routing Number:
ACH=322271627, CA
Routing Number:
Wires=021000021
SWIFT Number CHASUS33
Bank Address 180 Montgomery St.
San Francisco, CA 90676 USA
Account Name SAGE Publications, Inc.
Account Number 705569272
Federal ID #95-2454902
Canadian GST# 12978 6448 RT 0001
QST# NR00004928

When you transfer the funds, please reference both your customer account and invoice numbers.

Courier/Mail

Remit-to Address:
SAGE Publications, Inc.
PO Box 730082
Dallas, TX 75373-0082

Please feel free to contact our SAGE Credit team if you have any questions or concerns.

Credit Department
credit@sagepub.com
SAGE/CQ Press Phone (800) 732-0199
Corwin Phone (800) 831-6640



SAGE Publications, Inc. | 1.800.732.0199 | credit@sagepub.com